

Kings River Union Elementary Grades K-8

The Board of Education recognizes that the district has primary responsibility for insuring that it complies with applicable state and federal laws and regulations governing educational programs. The district shall investigate and seek to resolve complaints at the local level. The district shall follow the Uniform Complaint Procedures (UCP) when addressing complaints.

These complaints would include unlawful discrimination based on ethnicity, religion, age, gender, sexual orientation, color, or physical or mental disability, or failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, and special education programs. Unlawful discrimination complaints shall be filed not later than six months from the date the alleged discrimination occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination.

The Board acknowledges and respects students and employees rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complaint confidential except to the extent necessary to carry out the investigation, as determined by the superintendent or designee on a case-by-case basis

The Superintendent shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel to be determined by the Superintendent or designee. The Board recognizes that a neutral mediator can often suggest an early compromise that is agreeable to all parties in a dispute. The Superintendent shall ensure that the mediation results are consistent with state and federal laws and regulators.

COMPLIANCE OFFICERS:

The Board of Education designates the Superintendent/Principal and the Assistant



Principal to receive and investigate complaints and ensure district compliance with law.

NOTIFICATIONS:

Notification of the UCP will be included in the District's handbook and mailed to each household. Printed flyers are available in Kings River's office. In addition, the UCP policy is posted in the school and district office.

PROCEDURE:

The following procedure shall be used to address all complaints that allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint as required for compliance with the California Code of Regulations, Title 5, Section 4631.

FILING AND INVESTIGATION OF A COMPLAINT:

The complainant shall submit a complaint in writing to the Superintendent/Principal or the Assistant Principal. The District will use local procedures to investigate and produce a written report of the investigation within 60 days of the receipt of the complaint. The District will notify the complainant of the right to appeal to the California Department of Education.

APPEALS:

After the receipt of the District's decision on the investigation, the complainant may appeal to the California Department of Education within 15 days of the decision. At any time the District may resolve the complaint and the process would end at that point. If an agreement cannot be reached then the complainant may continue the appeal process to the Office of the Superintendent of Public Instruction, California Department of Education, who will then make a decision within 35 days of the receipt of the complaint. The appeal must include a copy of the locally filed complaint and a copy of the Local Education Agency decision.

CIVIL LAW REMEDIES:

Nothing in this policy precludes a complainant from pursuing available civil law remedies outside of the district's complaint procedures. Such remedies may include mediation centers, public/private interest attorneys, injunctions, restraining orders, etc. For discrimination complaints, however, a complaint must wait until 62 days has elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only of the district has appropriately, and in a timely manner, apprized the complainant of his/her right to file a complaint. For assistance you may contact:

Tulare/Kings County Legal Aid
208 W. Main Street/Suite U-1
Visalia, California 93291
(559) 733-8770

Tulare County Bar Association
Attorney Referral Services
Visalia, California 93291
(559) 732-2513



DISTRICT MISSION STATEMENT

It is the mission of the Kings River Unified School District, in partnership with parents and the community, to empower each student to achieve his/her fullest potential in becoming a life-long learner and a responsible citizen. We are committed to fostering high standards of student performance and promoting positive attitudes in achieving equity and excellence in a safe and productive environment.

We know learning experiences for our students should be meaningful and applicable to the real world. We therefore believe that . . .

All students can learn;

High expectations, based on a student's ability, lead to high academic achievement;

Students must be responsible for their own learning

Students are responsible for their actions;

Students have a social responsibility to their peers, school, and community; and

Home/School/Classroom climates, working in close partnership, are the key factors in improving student learning.

DISTRICT VISION STATEMENTS

Every student can and will achieve proficiency in rigorous academic standards provided by a highly effective school and highly qualified teachers.

Diverse language and culture are strengths to be built upon, not deficiencies to be remediated;

All teachers and students must have multiple opportunities to apply and practice learning in a variety of settings and strategies; and

Professional development activities done in a collegial manner, must be driven by the quest for intellectual growth.



**KINGS RIVER UNION
ELEMENTARY SCHOOL
DISTRICT**

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Website:

<http://www.kings-river.k12.ca.us>

**Kings River Union Elementary's
Board of Trustees**

- Tom Marshall President**
- Gary Olson Clerk**
- Leon Abarca Trustee**
- Bryan Goossen Trustee**
- Jim Jost Trustee**



Tim Smith, Superintendent

Cathy Larson, Assistant Principal



**UNIFORM COMPLAINT
PROCEDURES
2005-2006**